# NOTICE OF MEETING / DRAFT AGENDA

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| **Date**<br>2026-11-02 | **Reference**<br>ISO/IEC JTC 4<br><br>**N 51** |
| **Number and title of Committee**<br>**ISO/IEC JTC 4 Smart and sustainable cities and communities** | |
| **Secretariat**<br>**AFNOR**<br>**Svitlana GRAND-CHAVIN**<br>svitlana.grand-chavin@afnor.org<br>Tel: +33 (0)1 41 62 83 86 | **Meeting**<br><br>Meeting dates:<br>**3rd December 2026** |
| **Host**<br>Virtual meeting | **Place**<br>Please register your national delegation for this meeting on ISO meeting platform:<br><br>Address:<br>**ZOOM**<br>**https://afnor.zoom.us/j/94798385402?pwd=kDlMdbkL9DKl7WQ82C1NY0lmraEbnt.1**<br>**Meeting ID: 947 9838 5402**<br>**Passcode: 313048** |

Additional relevant information on meetings can be found:

- My ISO job
- TMB/SMB Guidance on effective virtual and hybrid meetings
- ISO Helpdesk knowledge base
- ISO/IEC Directives, Part 1, Clause 4 and Annex SK

Please note that the use of ISO Meetings is mandatory. Please remind your committee members that they have to be registered to be able to participate. Once you have circulated the agenda, ensure ISO Meetings is updated accordingly (i.e.: Ticking of the tasks).

# ISO/IEC JTC 4 Smart and sustainable cities and communities

## Draft agenda of the 2nd virtual plenary

**3rd December 2026**

from 11.00 to 14.00 UTC

| # | Items | N-Doc Number* |
|---|---|---|
| **1.** | Opening of the meeting *(11.00 UTC)* | |
| **2.** | Roll call of delegates | |
| **3.** | Work environment: Presentation on the ISO Code of Ethics and Conduct<br><br>Direct link to the ISO Code of Ethics and Conduct | |
| **4.** | Adoption of the agenda | **n°51** |
| **5.** | Adoption of the minutes of the previous virtual meeting held on **18 March 2026** | **n°13** |
| **6.** | Appointment of the resolution drafting committee | |
| **7.** | Report of the Committee Manager/Chair and actions on adopted resolution | **n°*** |
| **8.** | Review of the ISO/IEC JTC 4 Horizontal strategic tasks for the Phase 1 | |
| | 8.1. Advisory Group on Structure and Transition plan (AGST) – Update on the work realised by the AGST: transition plan – For discussion and approval | |
| | 8.2. Chair Advisory Group (CAG) – results of the ballot on the establishment | **n°42** |
| | 8.3. Collaboration Advisory Group (COAG) – results of the ballot on the establishment | **n°43** |
| | 8.4. Communications, Outreach and Promotion Advisory Group (COPAG) – results of the ballot on the establishment | **n°44** |
| | 8.5. Stakeholder Engagement Advisory Group (SEAG) – results of the ballot on the establishment | **n°46** |
| | 8.6. Standards Mapping Advisory Group (SMAG) – results of the ballot on the establishment | **n°45** |
| **9.** | Review of the ISO/IEC JTC 4 Horizontal working groups for the Phase 1 | |
| | 9.1. WG 1 “Management system standards” | **n°31, n°47** |
| | 9.2. WG 2 “Indicators” | **n°32, n°48** |
| | 9.3. WG 3 “Terminology” | **n°33, n°49** |
| | 9.4. WG 4 “Financial and insurance” | **n°34, n°50** |

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| **10.** | SC 1 Smart infrastructure – nomination of the Chair and the Committee Manager – presentation of the scope and SC structure | **n°26, n°35** |
| **11.** | SC 2 Mobility and transport aspect – nomination of the Chair and the Committee Manager – presentation of the scope and SC structure | **n°27, n°36** |
| **12.** | SC 3 ICT and digitalization aspects – nomination of the Chair and the Committee Manager – presentation of the scope and SC structure | **n°28, n°37** |
| **13.** | SC 4 System aspects – nomination of the Chair and the Committee Manager – presentation of the scope and SC structure | **n°29, n°38** |
| **14.** | SC 5 Community aspects – nomination of the Chair and the Committee Manager – presentation of the scope and SC structure | **n°30, n°39** |
| **15.** | Update on the Phase 2 – For information | |
| **16.** | Liaisons from ISO/IEC JTC 4 – For discussion and decision | |
| **17.** | Next steps / way forward | |
| **18.** | Next meetings | |
| **19.** | Any other business | |
| **20.** | Approval of resolutions | |
| **21.** | Closure of the meeting *(14.00 UTC)* | |
| | * N-doc to be circulated | |